

GUIDELINES FOR RECOMMENDATION LETTERS

To the Applicant: Provide your recommenders with a copy of this guideline and a stamped envelope addressed to Congressman Ander Crenshaw, 1061 Riverside Avenue, Suite 100, Jacksonville FL 32204. The recommendation letters must be postmarked by October 17, 2014.

To the Recommender: The purpose of the United States service academies is to provide a college education and military training to prepare young men and women for careers as officers. Your recommendation is vital in the congressional nomination selection process, so please be as complete as possible. Please use the following guidelines in writing your letter of recommendation. The recommendation should be returned to the Jacksonville office in an envelope with your signature across the sealed back flap. It must be postmarked by OCTOBER 17, 2014, or the student's application will be considered incomplete and s/he will not be eligible for a nomination.

Please begin your letter by stating the applicant's name and how long and in what context you have known the applicant. The following is a list of attributes that should be discussed in your letter of recommendation. Please comment on what you consider to be the strengths and weaknesses of the applicant's character and potential. Include any personal circumstances or conditions you know which might affect the applicant's eligibility. Your comments should not exceed two pages.

- Intellectual abilities
- Leadership qualities
- Ability to work and succeed under pressure
- Ability to work with others
- Motivation of the candidate
- Maturity of the candidate

Please be sure to include your printed/typed name, your position or title, your address or the address of your school or company and a phone number. Thank you.